



**COMMERCIAL DOOR SYSTEMS LTD.**

division of OVERHEAD DOOR CO. OF KINGSTON

637 Justus Drive, Kingston, ON K7M 4H5

Phone: (613) 389-5131 • Fax: (613) 389-7869

January 12<sup>th</sup>, 2021

Dear Valued Customers, Family & Friends,

The Covid-19 pandemic continues to affect our lives daily.

The Ontario Government has instigated a State of Emergency and Stay-At-Home Orders.

Commercial Door Systems Ltd. will continue to offer maintenance and repair to maintain the safety, security, sanitation and essential operation of businesses, properties and homes in the Kingston Area.

Our Showroom is now Closed and open by appointment only.

As per the list, we fall under the Maintenance and Construction section and we will adhere to this direction.

We request that all observe the health and safety requirements as determined by The World Health Organization and Health Canada. These include social distancing of at minimum six feet from our staff and wearing a mask. If you are feeling ill, have symptoms or have been out of the country, please advise our staff and we can make alternate arrangements for service.

Thank-you for your continued support. Working together, we help keep everyone safe and healthy.

Sincerely,

Kevin M. Collins  
President